



YAXHAM PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE JUBILEE PARK MEETING ROOM AT 7.30 pm ON 9 JULY 2015

Present: Cllrs Lowings (Chairman), Bennett, Crummett, Dimoglou,
Goldsmith and Harvey.

In attendance Mrs F Needham (Clerk) and members of the public

15/113. To receive and accept apologies for absence.

Apologies were received and accepted from Cllr Myhill.

15/114. To receive disclosures of personal and prejudicial interests and disclosable pecuniary interests and requests for dispensations from Councillors on matters to be considered at the meeting.

None.

15/115. To hold a public session.

None.

15/116. To receive matters of interest from District and County Councillors.

Speaking as a District Councillor, Cllr Dimoglou reported that at a recent Breckland Council meeting, the leader of Breckland, Michael Wassell, informed the Council that changes in the planning system were to be made to make it quicker and easier to do Local Plans, and to make the planning system more permissive. This may have an effect on Neighbourhood Plans. There will be a statement on this in a few weeks.

15/117. To agree and sign the minutes of the Parish Council Meeting on 11 June 2015.

The minutes were accepted as a true record and signed by the Chairman.

15/118. To discuss Planning Matters:

a. To note any planning decisions.

3PL/2015/0387/F Mr John Joss – Land adj. Woodbine, Stone Road NR19 1RR – Retrospective planning application for retention 3 timber outbuildings/sheds and 1 metal container – Permission

3AG/2015/0014/AG Mr Davis – Mill View Farm, Cutthroat Lane NR19 1RG – Erection of Steel Framed Building (Permitted Development) – No Prior Approval

3PL/2015/0509/F Mr & Mrs Lyon – St Walstan's Station Road NR19 1RB – Change of use (retrospective) of former agricultural land to garden and erection of double garage for domestic use – Permission

15/119. Report back from Mattishall Neighbourhood Plan meeting and to discuss further action on a Yaxham Neighbourhood Plan.

Maggi Oechsle reported that she attended the last two Mattishall NP meetings, the second with Susan Martin and Cllr Lowings, and made the following points: Mattishall NP should be completed by March 2016. £12,000 of grants has been secured which will cover the full costs. A consultant has been employed. The steering group is made up of PC members and others, ten in total. Breckland Council are providing support (lead officer Iain Whithington). Yaxham has a head start

on Mattishall because the CLP has recently been done, which is similar to the first questionnaire done by Mattishall.

It was agreed that Mrs Oechsle will, on behalf of the PC, organise a meeting with Iain Whithington to be attended by herself, Cllr Lowings and other councillors, and any Yaxham residents who are interested at this stage. The purpose will be to find out from Iain Whithington the situation with the Local Plan and how it effects Yaxham, what support Breckland can give, and to ask his advice on whether to do a Yaxham NP. Lisa Christenson will also be invited. Following this, a public meeting will be held in September for all interested residents to see if there are sufficient people interested in undertaking the work, and then to report back to the Parish Council in September or October with a proposal either to proceed or not.

15/120. Report back from YVAA on siting of the defibrillator.

Cllr Bennett reported from the YVAA that it has been decided not to move the defibrillator as had been requested by the Parish Council. Slabs will be put in place and a larger notice. There was some discussion about where it had been agreed the defibrillator be sited initially and it was agreed there may have been a communication breakdown leading to it being sited elsewhere. It was agreed that the clerk will write to YVAA to request again that the defibrillator be moved and to say that the Parish Council will pay the costs of re-siting.

15/121. Report back from YVAA on dog fouling on Jubilee Park.

Cllr Bennett reported that the YVAA have been in contact with the dog warden who will be supplying notices.

15/122. To discuss complaints about bonfires in Yaxham village.

This matter has now been resolved.

15/123. To discuss training by Ambulance Service in use of the defibrillator.

The Ambulance Service will run a defibrillator training session. This will be arranged by the new clerk. To put as an item on the next agenda.

15/124. Report back on replacement of the planters near the Yaxham sign.

Cllr Crummett reported that Cllr Dimoglou has offered the services of the Yaxham Waters' carpenter who will be replacing the broken planter and repairing the others.

15/125. Update on Clint Green bus stop and Station Road dog waste bin.

The bus stop is in place and is now in use. The dog waste bin is in use and being emptied by Breckland Council.

15/126. To appoint a new Parish Clerk.

It was agreed to appoint Paula Benson as the new Parish Clerk. The handover will be 15th July. Mrs Needham was thanked by the councillors for her work as Clerk. Cllr Dimoglou thanked Cllr Lowings for his work in (re)recruiting Mrs Benson.

15/127. To receive correspondence.

1. Dereham Town Council Neighbourhood Plan designation notification – noted.
2. Norfolk County Council – Parish Partnership Scheme for local highway 2016/17 – to put on a future agenda, clerk to forward to councillors.
3. Norfolk County Council – survey of small schools – noted.
4. Norfolk County Council – review of bus shelters – clerk to complete.
5. Breckland Council – Love Parks Week 24 July to 2 August – noted.

15/128. To discuss Financial Matters.

a. To approve payments

Norfolk ALC – Good Councillor Guides	£18.50
Norfolk RCC – Community Action Norfolk subscription	£20.00
Gary Lake – grounds maintenance	£522.00
F Needham – clerk’s pay July 2015	£332.05
Norfolk Pension Fund - contributions July 2015	£104.73
HMRC – PAYE June 2015	£12.40
HMRC – PAYE July 2015	£36.20
Bob Wright – supply of water	£20.00
F Needham – clerk’s expenses June 2015	£26.20

b. To approve bank reconciliations.

The bank reconciliation statement for the Community Account (to bank statement dated 10 June 2015, balance £10,400.72, unpresented cheques £1055.54, balance as cash book at 3 July 2015, £9345.18) was reviewed and signed by Cllr Lowings as accurate.

c. To receive a financial report.

The clerk presented a financial report showing expenditure to date against the budget.

15/129. To receive items for the next Agenda.

To confirm the date of the next meeting: **7:30 pm on Thursday 10th September 2015.**

The Chairman closed the meeting at 9.20 pm.