



YAXHAM PARISH COUNCIL

MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE JUBILEE PARK MEETING ROOM AT 7.30 pm ON 12 MARCH 2015

Present: Cllrs Lowings (Chairman), Bennett, Crummett, Dimoglou,
Faircloth and Myhill.
In attendance Mrs F Needham (Clerk), and members of the public

15/40. To receive and accept apologies for absence.

Apologies were received and accepted from Cllr Harvey.

15/41. To receive disclosures of personal and prejudicial interests/disclosable pecuniary interests and requests for dispensations from Councillors on matters to be considered at the meeting. None.

15/42 To hold a public session.

Members of the public asked about the proposed development at Westfield and Toftwood. Cllr Lowings said no application had yet been submitted and that the public would be informed when the Parish Council was going to discuss the application when it is submitted. Attention was drawn to the Public Meeting to be held on 9th April (see item 15/48).

15/43. To receive matters of interest from the District/County Councillor. None.

15/44. To agree the minutes of the Parish Council Meeting on 12 February 2015.

15/39 was amended to: "YVAA are happy for PC to decide on the tender for the play area and Church Drive. It was AGREED to award Tender 1: Jubilee Park playing field, Tender 2: Pinns Corner, Mouse's Lane and Pinns Lane and Tender 3: Church Room Drive and play area to Gary Lake. It was agreed that tenders will be considered earlier for the next season." With these amendments the minutes were accepted as a true record and signed by the Chairman.

15/45. To discuss Planning Matters:

a. To review any new planning applications.

3PL/2015/0073/F – Mr Cliff Ward – 7 Norwich Road NR19 1RP – Proposed two-storey side extension

It was agreed to make no objections.

b. To note any planning decisions.

3PN/2014/0058/UC – Mr A Cheetham – Gadwall Farm Spring Lane NR19 1SA – Change of use of agricultural building to dwelling (Permitted Development - for information only) – Refusal

3PL/2014/1368/F – Mr John Joss – Woodbine Stone Road NR19 1RR – Erection of 2 new dwellings – Refusal

3PL/2014/1030/D – Mrs PA Gunn – The Rosary Norwich Road NR19 1QZ – Erection of a two storey dwelling (Reserved matters) – Permission

c. Update on planning applications.

Amendments to **3PL/2014/0820/O** – Mr & Mrs William Morfoot- Land off Elm Close - Residential development for up to 45 dwellings

The clerk will check whether this application is to be discussed at the March Planning Committee (clerk's note: the application is to be discussed at the Planning Committee on 13th April.)

Proposed housing and other development on land off Shipdham Road, Westfield Road and Yaxham Road: report back from public exhibition on 17th February)

Councillors and many members of the public attended the exhibition.

d. To note Enforcement Notice

ENF/2015/0015/CAS – Yaxham, Riverside Farm, Cutthroat Lane – demolish steel framed structure without planning permission

15/46. To discuss Financial Matters.

To approve payments

Information Commissioner – ICO Registration	£35.00
F Needham – clerk's pay March 2015	£275.60
F Needham – clerk's expenses March 2015	£23.10

a. To approve bank reconciliations. None.

15/47. To receive an update on Highway matters.

a. To receive an update on work reported to Highways

The clerk has written to Mr Youngman again about the hedge on Station Road. The clerk has reported the flytipping at the Green Lane/Cutthroat Lane and Mouses Lane/Well Hill junctions to Breckland, which has been cleared.

The clerk has reported to Highways: the road surface is in need of repair on Station Road from Norwich Road to Priors Grove, flooding outside Boundary House, Norwich Road, Clint Green (work has been done recently but there is still flooding), the chevron road sign on Watering Farm bend is broken and the sign to the village hall on Norwich Road is broken.

The clerk is arranging to meet Highways to discuss the ditch near Field Cottage and drainage problems on Norwich Road.

The clerk will speak to Kees Anema again about the hedges of the Diocesan land on Cutthroat Lane. It was agreed Cllr Lowings will write if the clerk requests that he do so.

b. To note other maintenance work required

The clerk will report the following: broken kerb on both sides of the road on the Norwich Road corner near the Station Road junction, collapsed drain outside Beech Farm, Norwich Road.

There has been another comment from a member of the public that the SAM2 be located in Clint Green for a longer period when it is next in the parish. It was agreed that a schedule be drawn up in advance for the next period. Mr Smith has restated his offer to help with maintenance and moving of SAM2.

15/48. Update on public meeting on planning issues in villages and rural areas to be held at 7.30 pm on Thursday 9th April at Yaxham Village Hall.

A suggested format for the Public Meeting was discussed and agreed. All questions must be submitted to the clerk in advance and will be forwarded to the candidates before the

meeting. All Parliamentary candidates have confirmed they will attend, plus Martin Pendlebury, Director of Planning, Capita and Breckland Council. The clerk will invite District candidates for the two wards, with one representing each party. Details will be put on Streetlife, the Yaxham website and noticeboards. The clerk will contact the press regarding an article beforehand and to invite the press to the meeting. The clerk will invite NHS England and Anglian Water as soon as possible. Practical arrangements were discussed. Cllr Myhill will co-ordinate preparation of the hall (from 2 pm on the day) and car parking arrangements. The clerk will look into microphones.

There was some discussion about who should chair the meeting. The clerk said that her advice was that so close to a parish council election there might be criticism if an existing councillor chaired the meeting as this could be seen as publicity for a sitting candidate and could be against the guidelines for the purdah pre-election period. It was agreed to ask someone from outside Yaxham and with no political affiliations to chair. The Parish Council chairman will give an introduction to explain why the Council have arranged the meeting.

15/49. To receive an update on the land at Paper Street.

Breckland Council have agreed to remove the restrictive covenant imposed restricting the use of this land as 'Allotment use only', to impose a further Restrictive Covenant to restrict this land as allotment, agricultural or amenity use, to impose a further Restrictive Covenant not to sell the land without first obtaining authorisation from Breckland District Council and to do so at nil consideration. The clerk has a quote from William Riley at Leathes Prior for £250 plus VAT plus Land Registry fee. It was agreed to accept Breckland's offer and to instruct William Riley to act for the Parish Council. It was agreed to write to Cliff Jordan to thank him for his assistance in getting this successful outcome.

15/50. To discuss the timetable for the parish council elections on May 7th.

The election is on 7th May. The deadline for return of nomination papers is 4pm on Thursday 9 April. The clerk will put details on the Parish Council web pages and will forward nomination papers as requested.

15/51. To discuss funding available for 'Spring Clean' projects from Breckland Council (max £200)

The information has been emailed round parish organisations. It was agreed the clerk will submit a bid for plants, compost and preservative for the village planters, and for litter pickers.

15/52. To receive correspondence.

1. Norfolk Constabulary Crime Statistics: 2 crimes in January 2015
2. NCC - Review of Norfolk County Council's committee system of governance – to be circulated and put on next agenda
3. New transparency code for smaller authorities: draft minutes must be on the website within 28 days – it was agreed the clerk will email the draft minutes to councillors for comments before putting them on the website.

15/53. To receive items for the next agenda.

Dog fouling, Paper Street land.

To confirm the date of the next meeting: **7:30 pm on Thursday 16th April 2015.**

The Chairman closed the meeting at 9.30 pm.