

## YAXHAM PARISH COUNCIL

To all Councillors

**You are hereby summoned to a Meeting of the Council to be held on Thursday 25<sup>th</sup> January 2018 at 7.30pm in the Jubilee Park Meeting Room.**

Please notify the Clerk if you are unable to attend.

*Mrs Melanie Eversfield*  
Parish Clerk, 18.01.2018

**Yaxham Parish Council welcomes the public and press to its meetings. The public and press are able to address the Council during item 4 of the agenda. The law does not permit members of the public and press to take part in the debates.**

### AGENDA

1. Chairman's Opening Remarks.
2. To receive and accept apologies for absence.
3. To receive any declarations of interest in items on the agenda and to consider any requests for dispensation.
4. To adjourn the meeting for the public session and to receive the County and District Councillor reports.
5. To approve the minutes of the meeting held on 16<sup>th</sup> November 2017.
6. To report on matters arising from the minutes not covered by the agenda.

### 7. Planning

- 7.1 To receive new applications and comment (refer to list on page 2 and any additional planning applications that come in after the agenda has been sent)
- 7.2 To receive additional information on planning applications and comment (refer to list on page 2)
- 7.3 To receive results of applications.
- 7.4 To receive latest report on the Neighbourhood Plan.
- 7.5 To receive an update on Yaxham Waters.

8. To receive an update from Standards in respect of the Parish Council's complaint against Councillor Dimoglou.

9. To receive a statement from Councillor Dimoglou with regard to how he represents the interests of the residents of Yaxham and discuss further if necessary.

### 10. Finance

- 10.1 To approve payments (refer to list on page 2), note receipts, bank reconciliation and comparison of income and expenditure with the budget for 2017-2018.
- 10.2 To receive the Mazars LLP Public Interest Report, note its conclusions and agree its

recommendations. *(previously circulated via email)*.

- 10.3 To receive the External Auditor's report for accounts ending 31<sup>st</sup> March 2017 and consider its conclusions.
- 10.4 To receive report from the Clerk with regard to review of Parish Council bank account arrangements.
- 10.5 To receive and agree recommendations in the NP4Yaxham Working Group report on Community Benefit Projects for 2018-2023.
- 10.6 To receive correspondence from The Smaller Authorities Audit Appointments regarding External Auditor Appointments for 2017/2018.
- 10.7 To consider and approve any councillor/clerk training that may be required.

#### **11. Policies and Procedures**

- 11.1 To consider and agree implementation of Staffing Committee and agree its membership and terms of reference.
- 11.2 To consider and approve Yaxham Parish Council Financial Regulations.

#### **12. Responsibilities**

- 12.1 To consider relocation of dog waste bin currently located at Old Post Office, Clint Green.
- 12.2 To consider request from Garvestone Parish Council for 50% contribution towards repair work on SAM 2.

#### **13. Correspondence *(previously circulated via email)***

- 13.1 Norfolk ALC – Newsletters
- 13.2 Breckland Council Meeting Agenda's and Minutes, Planning and general information.
- 13.3 George Freeman MP – Christmas Greetings
- 13.4 CPRE Norfolk – Newsletter
- 13.5 Community Action Norfolk – Newsletter

**14.** To note that the Clerk submitted the Parish Council's comments with regard to the Konnect 4 Bus Subsidy Withdrawal Consultation *(as previously circulated via email)*.

**15.** To note any matters arising needing attention relating to Highways.

**16.** To note items for the next meeting agenda and to note date of next meeting as Thursday 22<sup>nd</sup> February 2018 at 7.30pm.

#### **New Planning Applications for consideration (item 7.1)**

3PL/2017/1569/F – Change of use of existing managers dwelling into two units of holiday accommodation and wardens accommodation – Yaxham Waters, Dereham Road, Yaxham

#### **Additional information on planning applications (7.2)**

None at present

#### **List of payments already made / to be made (10.1)**

i.	Mrs M Eversfield	£430.90	Clerk's Dec 2017 wages & expenses – Paid
ii.	Direct365Online Ltd	£253.20	Defibrillator Battery and Pads – Paid
iii.	Mrs M Eversfield	£407.83	Clerk's Jan 2018 wages and expenses
iv.	NP4Yaxham	£46.00	Printing Costs