

**Present** Cllrs. Lowings (Chairman), Crummett, Harvey, Goldsmith & Bennett

**In attendance** Mrs P Baldwin (locum clerk) and 27 members of the public

- 1. Chairman's opening remarks.** Yaxham Parish Charity exists to serve the community and this meeting has been called as the public have a right to see the accounts and for clarity. The RFO has been asked to join the meeting but she has refused, this matter is for discussion at a later time during the Parish Council meeting. The chairman drew attention to the fact that the Parish Council are trustees of the charity and therefore all meetings have to be conducted in public, according to Parish Council rules as per the standing orders and code of conduct. This was confirmed, by Rory Ringer, Electoral Services when advice was sought from Breckland Council
- 2. To receive apologies for absence.** Apologies have been received from Cllr Dimoglou
- 3. To receive disclosures of personal and prejudicial interests.** None
- 4. To agree and sign the minutes of the previous meeting.** The minutes were approved unanimously and signed by the chairman.
- 5. Public Session to discuss the accounts and any related matters.**
  - a. Where are the accounts and return for the previous year? There is no annual return on the Charity Website and the previous return was submitted without approval. There are no bank statements available and a statement of share valuation has not been circulated. The chairman explained that the RFO had not handed him a share valuation until after 5pm that day and she has not made a bank statement available. The Asset value is £278, 223.45, the end at 31<sup>st</sup> March was approx £27,000.
  - b. Concern was expressed that something is awry if the RFO cannot make statements available.
  - c. Another Charity meeting is needed to clarify these matters- this must be held in public.
  - d. How are applications made and what is the policy if the value of the investments declines? The capital value is an endowment and is sacrosanct and if necessary would be replenished from income. Applications can be made using the application form which is available on the website.
  - e. Please clarify which charity is which? There are two charities Yaxham Parochial charity and Yaxham Parish Charity. Applications can only be made to Yaxham Parish Charity.
  - f. A public meeting is needed to discuss the Parochial Charity
- 8. To consider any submitted grant applications.** Two applications have been received.
  - i. YVAA re Yaxham Community Car Scheme. The sum of £500 was requested. It was asked how frequently there will be an application to support the scheme. It was explained that it is 2 years since the last application, which was for set up costs, the current application is for ongoing costs. The scheme is very successful and there is a long waiting list to use the scheme, which is well supported by volunteers and very much appreciated. This application was approved unanimously

ii. The Woodland Group submitted an application for £788 inc Vat. One person was not entirely happy with the application form. After discussion four councillors approved the application and one voted against approval.

**9. To note any other items for inclusion on the agenda for the next meeting .** The paperwork to be put in order and to be discussed at the September meeting

**10. The meeting then closed at 7.30pm**