



YAXHAM PARISH COUNCIL

Full Meeting Thursday 17th January 2013 at 19:30 in the Meeting Room, Jubilee Hall, Yaxham

AGENDA

1. **To receive Apologies for Absence.**
2. **To receive disclosures of personal and prejudicial interests/disclosable pecuniary interests from Councillors on matters to be considered at the meeting.**
3. **To hold a Public Session.**
4. **To receive a report from the County/District Councillor.**
5. **To approve and sign the Minutes of the Full Meeting that was held on 20th December 2012.**
6. **To receive the Chairman's response to matters raised in the Public Session of the meeting held on 20th December 2012.**
7. **To discuss planning matters.**
 - a. To review planning applications/amendments received since last meeting.
thpd Properties Ltd – Ref 3PL/2012/1313 – Extension to café.
 - b. To discuss any response received from Breckland Council relating to the static caravan in the garden of the property situated at Redmayes, Dereham Road.
8. **To discuss financial matters.**
 - a. **To approve the following payments from the Community Account:**

i.	P M Benson	£ 273.00 ¹
ii.	Mrs M Cross (cleaning of bus shelter)	£ 30.00 ²
iii.	Mr D Myhill (cleaning of bus shelter)	£ 30.00 ³
iv.	Intelligent Web (annual hosting, content Management and support for yaxham.com)	£168.00 ⁴
v.	Lucy Vincent	£ 13.80 ⁵
 - b. **To consider and approve s137 grants.**
9. **Internal Control Procedures.**

To consider and approve the month end bank balance for the Community Account.

¹ LGA 1972 s112(2)

² LGA (Miscellaneous Provisions) 1953 s 4

³ LGA (Miscellaneous Provisions) 1953 s 4

⁴ LGA 1972 s142

⁵ LGA 1972 S111

10. **Internal Audit Report.**
To receive the report from the Internal Auditor following his inspection on 5th December 2012 if received
11. **To receive any response from George Freeman MP.**
12. **To receive an update on the complaint regarding the use of gas guns.**
13. **To review the position of the Yaxham Village website.**
14. **Community Construction Fund.**
15. **To receive an update on Highway matters.**
 - a. To receive an update on work carried out and work planned/investigated by Highways.
 - b. To note other repairs/maintenance work required.
 - c. To receive the results of the Highways survey carried out at Watering Farm bend.
 - d. To discuss speeding issues/speed limit in the area of Clint Green/Cutthroat Lane.
16. **To receive correspondence.**
 - a. E-mail from Norfolk County Council dated 7th December 2012 - Delivering local highway improvements in partnership with Town and Parish Councils.
 - b. Norfolk Constabulary crime statistics letter dated 18th December 2012.
17. **To approve the updated version of the Financial Regulations.**
18. **To approve the updated version of the Complaints policy.**
19. **To have Councillors sign a statement amending the information included on their Declaration of Pecuniary Interest forms where that information did not include reference to being a trustee of Yaxham Parish Charity.**
20. **To approve the final budget.**
21. **To note items for the next Agenda, including any matters from Item 3.**
22. **To confirm the date of the next meeting:**

Full Meeting of Parish Council – 21st February 2013 at 19:30 hours.