



YAXHAM PARISH COUNCIL

Full Meeting Thursday 15th November 2012 at 7:30 pm in the Jubilee Hall, Yaxham

AGENDA

1. **To receive disclosures of personal and prejudicial interests/disclosable pecuniary interests from Councillors on matters to be considered at the meeting.**
2. **To RESOLVE that the Council delegates the power to grant dispensations to the Clerk. The power rests with the relevant authority under section 33(1) of the Localism Act 2011 and the basis is set out under section 33(2).**
- 3.
4. **To hold a Public Session.**
 - a. To receive a report from the County/District Councillor.
5. **To receive Apologies for Absence.**
6. **To approve and sign the Minutes of the Full Meeting that was held on 18th October 2012**
7. **To discuss planning matters.**
 - a. To receive the following planning decisions:
Mr & Mrs R Thomas – Ref 3PL/2012/0814/0 Proposed residential development (4 Plots) – Permission refused.
 - b. To review planning applications/amendments received since last meeting.
None Received.
 - c. To review any information received from Breckland Council on the historical planning details on the land off Station Road, Yaxham.
 - d. To discuss any response received from Breckland Council relating to the Old Village Pub.
8. **To discuss financial matters.**
 - a. To approve the following payments from the Community Account:

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|------------------|----------|
| i. P M Benson | £ 273.00 |
| ii. John Pillar | £1200.00 |
| iii. Norfolk ALC | £ 40.00 |
 - b. To note the following receipts into the Community Account:

| | |
|----------------------------------|-------------------------|
| i. Breckland Council (precept) | £4,070.00 ² |
| ii. Bursary for Clerk's training | £ 100.00 ¹ |
| iii. NS&I transfer sum | £ 1,630.82 ¹ |

1 Note that the bank statement has not been received at the time of publishing the agenda, however, remittance advice notes have been received for both of these items.

2 Monies for this item were received on 27/09/12, however, the bank statement for the period had not been received at the time of publishing the agenda for the 17 October 2012 meeting.

- c. To receive the NS & I Investment Account transaction record following the transfer of £1,630.82 to meet the recent election costs. Balance in account recorded as £2690.51.
 - d. To authorise the Clerk to have online access to the Barclays Bank Accounts.
9. **To receive any response from George Freeman MP.**
10. **To consider the draft budget.**
11. **To review the position of the Yaxham Village website.**
12. **Community Construction Fund**
13. **Internal Control Procedures**
To consider and approve the month end bank balance for the Community Account.
14. **To receive an update on Highway matters.**
- a. To receive an update on work carried out.
 - b. To note other repairs/maintenance work required.
 - c. To note the ranger's visit due w/c 26/11.
15. **To receive correspondence.**
- a. Initial Training for Clerks and Councillors
 - b. Norfolk RCC training programme 2012-2013
 - c. Norfolk Community Health and Care 'Could you be a Governor of our Trust?'
 - d. Norfolk ALC request for Diamond Jubilee or London Olympic celebration photographs.
 - e. Creative Arts East – Afternoon of Entertainment.
 - f. Norfolk ALC – Fields in Trust seminar.
 - g. E-mailed letter 7/11/12 from Mr Oechsle.
 - h. Plantlife e-mail 8/11/12.
16. **To note items for the next Agenda, including any matters from Item 2.**
17. **To confirm the date of the next meeting:**
- Full Meeting of Parish Council 20th December 2012.**
18. **To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972), that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.**
19. **To discuss and agree the Clerk's conditions of service and contract.**