



YAXHAM PARISH COUNCIL

**Full Meeting 16th February 2012
at 7:30 pm in the Meeting Room, Jubilee Hall, Yaxham**

AGENDA

1. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
2. To hold a Public Session.
 - a. To receive a report from the County/District Councillor.
3. To receive Apologies for Absence.
4. To approve and sign the Minutes of the Full Meeting of the Parish Council that was held on 19th January 2012.
5. To discuss planning matters.
 - a. To receive the following planning decision:
 - i. 3PL/2011/1267/F – Mr S Evans. 2 Dereham Road. Demolish existing porch and erect gable end extension to existing cottage.
 - b. To consider the following Planning Applications:
 - i. 3PL/2011/1379/F – Mr C Green. The Hawthorns Billingford Road Foxley. Plot B, Station Road. Erection of four bedroom house and detached garage/carport.
6. To discuss financial matters.
 - a. Parish Council Community Account:
 - i. To note the following receipts:

1) Breckland Council	£100.00	(Refund of the Monitoring Fee for the OHS land S106 Agreement under Planning Application 3PL/2009/0751/F).
2) Fulmodestone PC (C.A.R.S. Stickers)	£18.60	
 - ii. To note the transfer to Yaxham Parish Charity Community Account of the Monitoring Fee (As above) £100
 - b. To consider the purchase of a Jubilee Oak Tree for the village.
 - c. To consider attendance at Norfolk RCC's conference "Localism, Sustainability and Kick Starting Community Activity.
7. Internal Control Procedures
 - a. To consider month end bank reconciliations.
 - b. To review, finalise and agree changes to the Clerk's Contract.
 - c. To receive an update on the Community Led Plan finances.
 - d. To undertake a formal risk assessment review and formulate any necessary action plans.
8. To receive an update on Highway matters.
 - a. To discuss the action that has/can be taken to improve the safety for all road users on Watering Farm Bend.
 - b. To receive an update on the dumping and burning of vegetation at Pinns Corner and to consider future compliance with the Cultivation Licence.
 - c. To receive an update on work carried out and outstanding.
 - d. To note work reported for action during next scheduled visit of the Highway Rangers.
 - e. To note other repairs/maintenance work required.

9. To consider the responses to the concerns over the new Standards regime and Code of Conduct as reported in the Minutes of a Meeting of Breckland Council's Standards Committee on 3rd January 2012.
10. To note the immediate application of the revised law on Predetermination under the Localism Act 2011.
11. To consider whether to help The Environment Agency to reduce water pollution from private sewage works and septic tanks.
12. To consider the response to correspondence from the Cory Wheelabrator Consortium and Mr M Knights of the Farmers' Campaign regarding The Willows Power and Recycling Centre.
13. To note minor items (previously delegated to the clerk for action at meetings or between meetings).
14. To receive correspondence.
 - a. Department for Transport Consultation (via Norfolk ALC) – Consultation – Traffic Orders.
 - b. Notice of Adoption: Breckland Local Development Framework, Site Specific Policies and Proposals Maps Development Plan Document.
 - c. Parish Crime Statistics – Dec 2011.
 - d. Norfolk Link.
 - e. FLP Sport Leaflet.
15. To note items for the next Agenda, including any matters from Item 2.
16. To confirm the date of the next meeting:

Full Meeting 15th March 2012.



CLERK

12th February 2012