



YAXHAM PARISH COUNCIL

Full Meeting 15th December 2011
at 8.00 pm in the Meeting Room, Jubilee Hall, Yaxham

AGENDA

1. To receive disclosures of personal and prejudicial interests from Councillors on matters to be considered at the meeting.
2. To hold a Public Session.
 - a. To receive a report from the County/District Councillor.
3. To receive Apologies for Absence.
4. To approve and sign the Minutes of the Full Meeting of the Parish Council that was held on 10th November 2011.
5. To discuss planning matters.
 - a. To receive the following planning decision:
3PL/2011/1147/F – Mr & Mrs Lake. East Thorn, Norwich Road, Clint Green.
 - b. To consider the following Planning Application:
3PL/2011/1267/F – Mr S Evans. 2 Dereham Road Yaxham. Demolish existing porch and erect gable end extension to existing cottage.
6. To discuss financial matters.
 - a. Community Led Plan Account:
 - i. To approve the following payment:
 - 1) Thinking Rural £6.39
 - b. Parish Council Community Account:
 - i. To note the following receipts:
 - 1) Councillor Training:
 - a) Mattishall PC £10.00
 - b) Swanton Morley PC £30.00
 - c) Attleborough TC £10.00
 - d) Billingford PC £50.00
 - 2) Shropham PC (C.A.R.S. stickers) £55.80
 - 3) Refund from CLP Account £18.00
 - ii. To approve the following payments:
 - 1) HMRC £206.40
 - 2) E.A. Stallion £827.46
 - 3) E.A. Stallion – Administration:
 - a) Web Site fees £47.94
 - b) General Admin £122.66
 - iii. To discuss and agree whether the charge for the use of the Meeting Room on 28th November 2011 by the Community Speedwatch Team for training in the use of the Speed Awareness Messaging (S.A.M.) equipment for use in the village can be included in the Parish Council's hire charges.
£170.60
7. Internal Control Procedures
 - a. To note the mid-year visit of the Internal Auditor on 6th December 2011.

- b. To note the recalculation of the effect of the 2012/13 precept on the average Band "D" property as the result of the updated Tax Base figure.
 - c. To consider and approve month end bank reconciliations.
- 8. To receive an update on Highway matters.
 - a. To receive an update on work carried out.
 - b. To note repairs/maintenance work required.
- 9. To consider the request by Breckland Council to cease the distribution of hard-copy planning applications for comment by Parish Councils and to change to a full electronic system.
- 10. To receive the Crime Statistics for October for Yaxham.
- 11. To receive the 2011 Ofsted Report for Yaxham CE VA Primary School.
- 12. To note minor items (previously delegated to the clerk for action at meetings or between meetings).
- 13. To receive correspondence.
 - a. Teenage Cancer Trust
 - b. Yaxham Carnival Committee
 - c. Christmas card from Mayor of Dereham.
- 14. To note items for the next Agenda, including any matters from Item 2.
- 15. To confirm the date of the next meeting:

Full Meeting 19th January 2012.



CLERK

11th December 2011