

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE JUBILEE  
PARK MEETING ROOM  
At 7.30pm on Thursday 15<sup>th</sup> June 2017**

Present: Cllrs Lowings (Chairman), Crummett, Bennett and Myhill

In attendance: Mrs K Wilson (Clerk) and 29 members of the public

**Chairman's Opening Remarks:** Cllr Lowings read out a statement (attached). He recorded David Myhill's resignation, and reported that it had arrived after the agenda had been published. He noted this would be Cllr Myhill's last meeting as Councillor. He publically thanked Cllr Myhill for all his work for the benefit of the village for the last 40 years. He also proposed that a charity meeting would be held in public prior to the commencement of the July parish council meeting to present the accounts, subject to discussion with the other trustees, and therefore the Parish Charity Accounts were not this meeting's agenda. Finally Cllr Lowings reminded Councillors of the code of conduct and the need to treat each other, employees and the public with respect; that if a Councillor had a complaint about the Clerk that they should raise it directly with him and not the Clerk, as the Council had serious employment responsibilities towards the Clerk.

**1. To receive and accept apologies for absence.**

Apologies received from Cllr Goldsmith, but not from Cllrs Harvey and Dimoglou.

**2. To receive disclosures of personal and prejudicial interests and disclosable pecuniary interests and requests for dispensations from Councillors on matters to be considered at the meeting.**

None

**3. To hold a public session**

A member of the public wished to echo the Chairman's' tribute to David Myhill and that the village owed him a debt beyond measure. It was a sad day but everyone wished him all the best.

The ViceChairman of the NP4Yaxham Working Group thanked the Clerk for passing on the police message and circulating around the village relating to damaged fencing which was being exploited by dog walkers accessing private land. This went out via the extensive NPY4 email list and received 200 hits on the Facebook page. He suggested it might be worthwhile for the Clerk to build a list of organisations to contact in similar circumstances in the future.

Two parishioners had raised the matter of a large bonfire in the village on Mr Faircloth's land with thick smoke. This was a large bonfire which was said to be close to straw stacks and had the wind been in the wrong direction, or changed direction, it could have proved very serious. It was agreed to write to Mr Faircloth to draw his attention to the concerns raised and to provide a copy

of the NFU guidance notes on bonfires.

A parishioner noted that the Gladman application in Mattishall was raised and it had been noted that both Cllr Claussen and Cllr Dimolglou had attended the meeting at Breckland to make representation on behalf of Mattishall against this application. It was noted that Cllr Dimolglou failed to represent his own parish council at any time and the question was asked as to why he could represent Mattishall but not Yaxham.

The matter of the muck heap in Mr Faircloth's field was also raised as due to its proximity to the young oak tree planted a few years ago– it was of concern that it might damage the roots and kill the tree. The Parish Council was advised that the muck heap should only be in situ for a year so not long enough to damage the tree.

**4. To receive matters of interest from the District/County Councillor.**

No district councillors were present.

**5. To agree and sign the minutes of the Parish Council Meeting on 18th May 2017**

The minutes were agreed and signed.

**6. To discuss Planning Matters and to review any new planning applications:**

**REFERENCE:** 3PL/2017/0678/F  
**PROPOSAL:** Retrospective extension to cafe  
**LOCATION:** YAXHAM: Yaxham Waters Dereham Road  
**APPLICANT:** Yaxham Waters Holiday Park Ltd  
**CASE** Unallocated  
**OFFICER:**

**It was agreed to support this application but with a note that the remaining outstanding breaches must also be addressed.**

**REFERENCE:** 3PL/2017/0691/LU  
**PROPOSAL:** Convert garage to provide studio, infilling of garage doors, drylining & insulation, provision of woodburner & rooflights (Certificate of Lawfulness)  
**LOCATION:** YAXHAM: Willow Farm Norwich Road  
**APPLICANT:** Chediston Homes  
**CASE** Sandra Bunning  
**OFFICER:**

**This application was unanimously supported.**

**7. To discuss and update on Vote of No Confidence/Standards/LGO matters in respect of Cllr Dimoglou:**

The Clerk reported that she had contacted standards for an update but they were unable to provide an update.

**8. To discuss Yaxham Waters**

The Clerk reported that a letter had gone to Mr Timothy Hay welcoming his offer of a public open day at Yaxham Waters and renewing the invitation for him to address the Council on his future plans for the site.

The Clerk also reported that as instructed at the last meeting she had written to Enforcement at Breckland for an update on the outstanding enforcement issues and non-discharged planning conditions such as regards foul drainage. The letter asked for a written report to the Parish Council and invited Enforcement to present this to a Parish Council meeting.

**9. Neighbourhood Plan**

Ian Martin, Vice-Chairman of the NP4Yaxham Working Group, stood in for the Chairman, Mrs Oechsle. He reported that the Yaxham Neighbourhood Plan had been recommended by Breckland Cabinet on 30<sup>th</sup> May 2017 to be “made” part of the Breckland current Local Development Plan at the Full Breckland Council Meeting on 22<sup>nd</sup> June 2017 and invited Councillors and public to attend to witness this first for Breckland and Yaxham and only the 300<sup>th</sup> in the country. He reminded Councillors that the work had not finished as we now needed to ensure the implementation of the Plan and take forward the Action Points the village had voted for. In addition, there were the issues of the Lanpro and Elm Close applications, Breckland’s emerging Local Plan, and whether Breckland has a 5 year land supply. The Working Group had achieved the first phase, but there was still much to do. In discussion with the Chairman of the Parish Council it was agreed that it would be more appropriate to bring forward the proposals for the Working Group to continue its role supporting the Parish Council once the NPlan had been formally “made”. As regards the finances, there was invoice for payment for £48 to Eastern Office equipment for the printing of the latest Newsletter.

**10. To discuss update on the school competition to re-design the village logo**

The Clerk reported that she had contacted the school and was advised the closing date for the competition had been set for 3<sup>rd</sup> July. It was agreed to give a prize of Amazon vouchers to the total of £100 to be divided, in discussion with the school, between the school and the pupil who had made the best design.

**11. To discuss YVAA request to purchase equipment on their behalf.**

It was agreed to support and assist the YVAA with the purchase of the new changing rooms on behalf of the YVAA, provided the PC's position on VAT was protected.

**12. To discuss Parish Council insurance**

The Clerk reported that three quotes had been sought – the existing insurer, Zurich, was by far the cheapest so it was agreed to accept a further reduced premium for signing up for a three year term.

**13. To discuss the situation with the updating of Standing Orders.**

The Clerk supplied existing and model standing orders to be distributed amongst the councillors for updating.

**14. To discuss Financial Matters and to approve payments (inc NPY4)**

The Chairman proposed and the Council agreed to adopt the Annual Return for the year to 31<sup>st</sup> March 2017.

Payments were approved to  
George Crummett (refund  
The Clerk - (hours and expenses)  
Griselda Hubbard (RFO) – hours and expenses  
NP4Y – EOE printing invoice  
Zurich – Council insurance.

**15. To note any items for inclusion on the agenda of the next meeting.**

The Chairman raised the issue of filling the vacancy on the Parish Council. The Cllrs noted Cllr Myhill's concern as regards the cost of a by-election rather than filling the vacancy by co-option. It was agreed that, whilst co-option maybe preferred, the Council had to follow the legal requirements such as advertising the vacancy including the right of 10 electors to call for a by-election. The Clerk would therefore consult Breckland and commence the process of filling the vacancy.

**16. To confirm the date of the next full meeting: 7:30 pm on Thursday 20<sup>th</sup> July 2017**

This date was confirmed.

The meeting closed at 8.35pm