

**MINUTES OF THE MEETING OF THE PARISH COUNCIL HELD IN THE JUBILEE PARK  
MEETING ROOM  
At 7.30pm on Thursday 20<sup>th</sup> April in the Meeting Room**

Present: Cllrs Lowings (Chairman),  
Crummett, Goldsmith, Bennett and  
Harvey

In attendance

Mrs K Wilson (Clerk) and 20 members of  
the public

**1. To receive and accept apologies for absence.**

Apologies received from Cllr Myhill who is unwell.

**2. To receive disclosures of personal and prejudicial interests and disclosable pecuniary interests and requests for dispensations from Councillors on matters to be considered at the meeting.**

Cllr Crummett said he had an interest in item 15 of the agenda. Cllr Lowings declared an interest in Item 11 of the agenda

**3. To hold a public session.**

A member of the public spoke about the Dereham Town Council plan and the meeting chaired by the MP, George Freeman, held at the Memorial Hall on the 26<sup>th</sup> March. He felt this plan had been rushed together when Dereham Town Council became aware of this meeting. There was a strong reaction at the meeting against the plan and the North east of Dereham should be considered as an alternative. The 2,000 homes would be within 500 yards of the River Tud and through a rural area known to all as Badley Moor. This plan has not been thought through and requires a robust response from Yaxham Parish Council. The Chairman agreed that the surrounding villages were very much part of Dereham and viewed Dereham as their town and must be consulted.

A member of the public stated that it was Cllr Dimoglou who had, at the last meeting, insisted that the February minutes should not be agreed and should be referred to Standards at Breckland Council and must be placed on the next agenda. Likewise Cllr Dimoglou had insisted that the complaint against Cllr Lowings be included on this month's agenda and yet he was not here to discuss the issues he had insisted on being included. The member of the public felt this was showing further disrespect to his fellow councillors. It was suggested that if any councillors chose to resign the timing would be right for the PC to hold an election to coincide with the General Election on the 8<sup>th</sup> June at relatively low cost.

A member of the public requested that a letter be sent to Enforcement regarding the ongoing situation at Yaxham Waters in the light of no available updates from District or Country Councillors. It was stated that there are numerous of ongoing breaches of planning conditions at Yaxham Waters and the public would like a proper update.

A member of the public suggested that it would be a good idea for the Parish Council to contact Timothy Hay, the other director of THPD, by letter in an effort to try and establish a better relationship with view to resolving the existing issues and to invite him to a meeting to speak to the Parish Council and members of the public.

**4. To receive matters of interest from the District/County Councillor.**

None received

**5. To discuss and update on Vote of No Confidence/Standards/ LGO matters in respect of Cllr Dimoglou:**

**a. Cllr Dimoglou letter of apology**

No letter of apology had been received from Cllr Dimoglou and it was agreed that a letter of complaint should be sent to Standards at Breckland Council by the Parish Council as it was felt that Cllr Dimoglou was in breach of the code of conduct. It was also agreed to send a letter to Cllr Dimoglou asking him to consider his position as a parish councillor and to consider offering his resignation.

**b. Standards/LGO Complaints**

The Clerk had received notice of three further complaints to the LGO regarding Cllr Dimoglou.

**6. To discuss Yaxham Waters - foul sewage – update if any.**

This matter was discussed in the public session and it is understood that a bespoke sewage system has been commissioned in respect of Yaxham Waters although there is no formal update on this from either director of THPD Properties Ltd

**7. To agree and sign the minutes of the Parish Council Meeting on 16<sup>th</sup> February 2017 and on the 17<sup>th</sup> March 2017.**

The minutes of both meetings were agreed and signed.

**8. Neighbourhood Plan**

**a. Update report**

Mrs Oechlse as Chairman of the Working Group thanked the Parish Council for their generous tokens of appreciation presented at the previous meeting. She reported that the Referendum is being held on 4<sup>th</sup> May 2017. If a majority of those who vote are in favour then the Plan will be “made” by Breckland within 8 weeks i.e. it would be in place by the end of June 2017 and become part of the planning process in Breckland. In that case Parish Councillors would need to familiarize themselves with the policies in the Plan, and consider best how to take forward the Parish Action Points set out in the Plan. The Working Group will report the referendum result at the next meeting and set out proposals for next steps.

**b. Financial report**

Mr Martin, Vice-Chairman, reported that the Group’s funds stood at £716.48 as at 31<sup>st</sup> March 2017 [subsequently corrected to £668.08]. The total income from grants was

£14,074.27. The main areas of expenditure had been: planning consultancy support at £8,682.49; and printing at £3,250.04.

The Group was very appreciative of the YVAA allowing the Group to meet as required (29 meetings in 20 months) on the basis that if any funds remained then a contribution would be made. Thanks to the husbanding of resources the Group was able to pay in full for the use of the Hall and Meeting Room.

There were three invoices for settlement, which were included in the net funds:

- Small Fish Consultancy, support work in March £91.80 (£15.30 VAT)
- Eastern Office Equipment, printing in March £189.68 (£15.61 VAT)
- YVAA, Village Hall/Meeting Room costs 2015-17 £314.00 (no VAT)

### **9. To discuss Planning Matters and to review any new planning applications:**

3PL/2016/Gunn – The Rosary, Norwich Road – erection of dwelling (revised scheme) retrospective.

No objections

Notice of another application had been received just before the meeting. It was agreed to consider this at the next meeting. The Clerk will write to Breckland asking for an extension. It was also agreed that such late notice applications would also be deferred to the following meeting so as to enable Councillors time to review the applications.

### **10. To discuss Dereham Town Council Plan Consultation and agree YPC submission re the Consultation**

The Chairman confirmed that the proposals were in line with the comments in the public session. He had tabled a draft letter for the Councillors to consider to go to Dereham Town Council setting out the Parish Council's concerns about the proposals and the lack of consultation with Yaxham. It was noted that as part of the Neighbourhood Plan process it is a regulatory requirement to consult neighbouring parishes such as Yaxham. It was agreed that the letter be sent.

### **11. To discuss the formal complaint(s) against Cllr Lowings.**

There was no update on this matter although Cllr Lowings said he had received a telephone call to say the complaint had been withdrawn.

### **13. To receive correspondence**

A letter was received from Norfolk Family Mediation Trust asking the PC for funding but it was decided to decline this request.

### **14. To discuss YVAA application for new changing rooms.**

The Clerk gave an update to say that following a meeting with a senior planning officer at Breckland that no planning was required for the new changing block subject to it being less than 200 cubic metres in size. The clerk had forwarded a specification and site plan to the planning officer and was waiting confirmation via email that this was acceptable.

#### **15. To discuss update on the damaged planters**

The Clerk advised that the insurance claim had been settled and it was agreed to reimburse Mr Crummett for the cost of the replacement planters. Mr Crummett requested that a note of thanks should be sent to all those who helped in the re-siting and re-planting of the new planters.

#### **16. To discuss the situation with the updating of Standing Orders.**

It was agreed that the clerk would circulate the existing PC policies and standing orders to the members with a view to arranging the updating at the next meeting.

#### **17. To discuss Financial Matters and to approve payments (inc NPY4)**

Payments were approved to NPY4 totalling £595.48

Payment was made to the clerk for hours and expenses.

Payment was made to NALC for annual membership Payment was made to the Information Commissioners Office

Payment was made to J Oatey for £50.00 (labour and water supply)

Payment was made to George Crummett (re-imbusement of planters & compost)

#### **18. To note any items for inclusion on the agenda of the next meeting.**

It was agreed to include the updating of Standing orders.

**19. To consider passing a resolution under the Public Bodies (Admission to Meetings) Act 1960 (as extended by s.100 of the Local Government Act 1972)**, that the public and accredited representatives of newspapers be excluded from the meeting for the following item of business on the grounds that it involves the likely disclosure of exempt information as defined in Part 1 of Schedule 12A of the Local Government Act 1972 by virtue of the paragraph specified against the item.

**This motion was passed and the public asked to leave the meeting.**

#### **20. To discuss the RFO – hours, allowances and contract of employment.**

It was agreed that a Contract of Employment needed to be drawn up in respect of the Clerk and the RFO and the number of appropriate hours was discussed. Cllr Goldsmith asked of a zero hours contract was workable and the clerk agreed to look into this.

#### **21. To discuss NALC membership or PTS option**

It was decided to proceed with membership of NALC as the council believed that there was an element of insurance included within the membership.

#### **22. To confirm the date of the Annual Parish & Parish Council Annual meetings**

**The date of the Annual Parish Meeting and the Parish Council Annual Meeting was agreed as Thursday 18<sup>th</sup> May 207.**

**- The Annual Parish Meeting will start at 6.30pm**

**- The Parish Council Annual Meeting will start at 7.30pm**